

You may give access of your student account to someone by:

Log into **ERNIE**. On ERNIE homepage click into the **CS Student Center**. Scroll down on the Homepage to Personal Information Section. Click the **AUXILIARY ACCESS** link (Left side). Read and Accept the Terms and Conditions. From the Auxiliary Access page click the **ADD** Button. From this Page Fill-in:

- Create **AUX USER NAME**
- Insert Relationship
- **DELETE**, Pre-set Password
- Create New Password, and CONFIRM it (at least 8-digits)
- Create Pin (at least 4-digits)
- Check the ADD/REMOVE Access box, Then, Enter AUX User Email, click OKAY button. **AUX User will be sent an E-mail**, and can access Student Information Save.